

9 June 2011

Dear Very Reverend and Reverend Fathers,

Our annual and special Diocesan Assemblies are scheduled for Friday, August 5, 2011 at St. Innocent Cathedral in Anchorage.

Our Annual Assembly will be a shortened version. There will be no clergy or institutional reports. The only business presented will be those items required in order to continue the business of the Diocese for another year – financial, budget and election items.

After this short Annual Assembly, we will have a brief recess and convene our Special Assembly. The sole purpose of this Assembly will be the nomination of a candidate for the Episcopal See of Sitka and Alaska. Procedure for that Assembly and bios of vetted candidates will be sent out at a future date.

There is little time between now and our Assemblies. Priests and deacons in our Diocese need to complete the Clergy Registration and Clergy Data forms received in your email. They are also available on the Diocesan website, [www.dioceseofalaska.org](http://www.dioceseofalaska.org). Every parish is entitled to one lay delegate, who should be elected for the purpose of representing the parish. If a parish has more than one **ASSIGNED** priest, then that parish will have an equal number of lay delegates. **Attached** clergy do not entitle a parish to additional delegates. If you have any questions regarding the number of delegates your parish can have, please email me.

Fathers, almost all of you have responsibilities for more than one parish. Be sure to have an election at each of your parishes for their lay delegate. You must make sure that I have contact information for the delegate from each of your parishes, and make sure they have a copy of their registration form to return to me.

*All registration forms should be returned by postal mail. I am sorry, but there will be no digital submission this year.* Return the forms to me as soon as possible.

Matushka Anna Andrew  
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Anchorage, AK 99518

Thank you.

In Christ,

Matushka Anna Andrew  
Diocesan Secretary